



Maple Grove Elementary

Re-Entry Plan

2020-2021



The Mission of the Northwest School District is to ensure all graduates/students are **respectful**, **responsible**, and **resilient** life-long learners **ready** for success in a complex and ever-changing world.

[Attach Task Force Meeting 2 Notes](#)

Updated: July 15, 2020

General Overview & Parameters:

The Northwest R-1 School District is offering the following guidance with regard to returning to school for the 2020 school year. While we will try our best to come back to school as normal as possible on August 26, we also have to follow the direction of the Jefferson County Health Department. This building plan was developed to support the district-level re-entry plan while providing specific details around Maple Grove Elementary's re-entry.

As a district, we will make every effort to provide a safe and healthy environment for our students and staff, however, **there are inherent risks** with participation in group activities during this time. Therefore, the District cannot guarantee that your child will not be exposed to the virus or those who may have been affected; but, as we always do, we will continue to prioritize the safety of your child. We need to prepare our schools to reduce the chance that anyone will acquire this infection during the school day and be armed with a protocol to respond to a case of infection in a school.

All staff, students, and visitors will be required to wear a face covering when social distancing of at least six feet is not possible. We understand that there may be medical considerations or other circumstances that may exempt some from this requirement. We also recognize this could be more challenging for our elementary students, and we will work to accommodate younger students and individuals on a case-by-case basis.

COVID-19 is still here. It is still a threat, but it is a threat that we can learn to adapt our behaviors to live alongside, rather than in fear. We have come a long way since our first case in March. Our community is stronger, wiser and safer because of what we have learned.

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Arrival Procedures

Bus drop off:

- Students will be released from the front of the bus to the back, starting with kindergarten. We will release one or two buses at a time depending on how many students are on the bus. First and second grade students will be entering the building through door 2 (by the main office), kindergarten and grades 3, 4, and 5 will enter the building through door 1.

Private Transportation:

- *Morning Drop Off* - parents will pull up to the cross walk where staff will then let the students out of their car, please do not use the bus lane. Alternative plan in the event we have a large number of students being dropped off - Parents will be asked to circle around St. Martins parking lot up to the crosswalk where your child will exit the car. There will be staff to escort the children across.
- *Afternoon Pick Up* - All parents will be asked to park at St. Martin's parking lot and walk over to the parking lot with the gym doors, if you have a kindergartener you will still come to the same area but will be asked to use the doors by the stairs. A staff member will ask your name, the name of your child and the grade they are in. They will then contact the staff inside and your child will be brought to you. Please be sure to have your ID with you. At this time you will be asked to wait outside as we are not having anyone coming into the building.

Breakfast Procedures

- Utilize the federal program "Breakfast in the Classroom" specifically for the elementary level. As part of the School Breakfast Program, elementary students will continue to receive free breakfast
- Students will go directly to their classrooms upon arrival, breakfast will be delivered and eaten in the classroom

Hallway Procedures

- Students will practice social distancing while transitioning within their own classroom
- Hallway floors have been marked for directionality when transitioning and where to stand while waiting in line
- Each student will use the water dispenser to fill the water bottle he/she brings in from home.
- Please send a clean water bottle each day.
- Classes will have specific times to use the fill stations so hallways are not crowded



Restroom Procedures

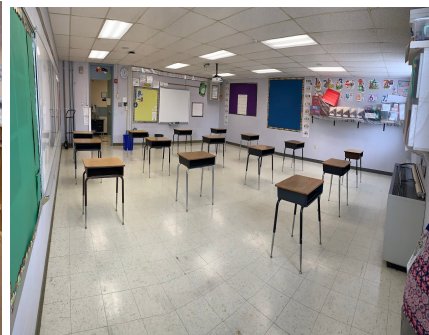
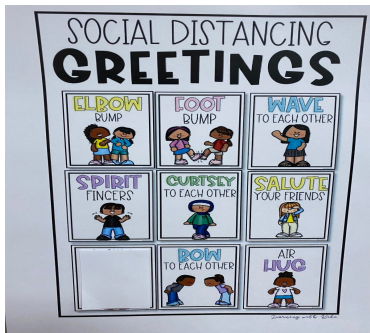
- Restrooms – students will be expected to maintain social distancing in the restrooms as much as possible.
- Teachers will limit the number of students in the restroom at one time.
- Teachers will remind students to stand at a distance and educate students about the importance of effective handwashing. Reminders will be posted in the restrooms
- There will be a scheduled time for students to use the restroom with the exception of emergencies or medical reasons
- Handwashing lessons will be taught in the classroom



Classroom Procedures

- It is encouraged to keep classroom doors open to reduce the number of contacts with the door knob.
- Seating charts posted on the first day of class for students.
- Students should sanitize hands when entering the classroom.
- Students should social distance at least 3 feet a part, or to the extent possible.
- Special programs and celebrations inviting parents into the classroom are suspended until further notice.
- Teachers will sanitize hands before passing out papers. Students will not distribute papers to other students. Students will turn in paper assignments or tests to a central location.
- The teacher and/or students will disinfect desktops at the end of each class period before dismissing to their next class.
- Teachers have the flexibility to move classes outside to maximize distance between students.

- As much as possible, student desks and tables will be spaced and positioned for social distancing to the extent possible
- There will be no community supplies



Playground Procedures

- Students will stay with their class during recess
- There will be a schedule stating what classrooms will be using the universal equipment on a daily basis. Such as; the large playground equipment, kickball area, soccer field and tether balls.
- Each classroom will have their own playground items that will be placed in a container for sanitation purposes
- When lining up students will use social distancing and will sanitize before recess and also again before entering the building



Food

- Students should only bring individually wrapped store bought items for class treats.

Cafeteria & Lunch Procedures

- Students who pack their lunch will keep their lunch in their backpack or cubby until lunch time.
- School breakfast and lunch will be available as in the past
- A schedule has been developed to allow for 20 minutes between lunch shifts for cleaning. Grade levels will alternate days they will be eating in the cafeteria or their classroom with Wednesday being an alternating week.
- Each student will have their own lunch card to scan if they are purchasing a lunch or milk, these will be kept in the classroom
- When eating in their classroom students will sit at their assigned seat
- The day the students are eating in their classroom and they are purchasing lunch they will first go through the lunch line and then return to the classroom
- Cafeteria seating has been set up for students to stay with their class and seating is 3-4 feet apart.
- At this time parent/guardian will not be able to eat lunch with their child/children



Dismissal

Bus Dismissal

- Students will be dismissed by bus number, as soon as all students have loaded that bus it will be released to leave.
- Students will have a seating chart on the bus
- Families will be sitting together - what does this mean? The older students may not be sitting in the back of the bus as they have in the past. For example: they might have to sit with their first grade sibling which is closer to the front.

- Students will not be able to switch buses to go home with a friend, if there is a regular schedule set up each week for the student to ride a different bus they will be able to do that

Late or Leaving Early

- In the event you are dropping off after the bell rings at 8:35 am you will need to sign your child in at the foyer window, there will only be one family allowed in the vestibule at a time.
- If you are picking your child up early, again you will need to sign your child in at the foyer window, there will only be one family allowed in the foyer at a time.
- Dropping off items - someone will get the items from you in the foyer area
- Essential visitors into the school.
 - Individuals should not be allowed to visit classrooms and should remain in a contained area if visiting the school is necessary.
 - Administer health screening questions if a vendor (food suppliers to the food preparation areas, for example) is allowed into the school building.
 - Masks should be required for these individuals.
- Keep accurate records of anyone who has been inside a building .

Class Parties/Field Trips

- There will not be any field trips at this time
- We will continue to have the fall and winter parties which the students will plan but we are unable to have outside visitors join the parties at this time

Birthday Treats

- Send with student or drop them off in the foyer where a staff member will get them from you
- Must be store bought

Lion Care

- Lion Care have their own handbook that addresses their re-entry plan:
[Lion Care Covid-19 Family Handbook Addendum](#)

Special Areas

- There will be 5 minutes between grade level special areas. This will allow for cleaning between each group.

Art

- All students will have individual art supplies/art boxes.

Computers

- Students will bring their district assigned Chromebook to the computer lab.
- If the student uses an external mouse, it will be wiped down between classes.
- Students will wipe down their Chromebooks during computer time.

Library

- There will be no open library at this time
- When students return their books they will be held for 72 hours before being put back on the shelves
- Instead of students personally checking out books a scanner will be used by the librarian to check them out individually.
- K-2: A display of a large selection of books will be available so the students can see the cover and make their selection, this will limit the touching of different books. One student at a time will make their selection, the librarian will scan the book, and the student will return to their assigned seat.
- Each student will bring their chromebook to class. Students can virtual shop for their books online (using their levels and reading summaries to select a book) . After they select the book they want students will get the book off the shelf. There will be a limit to the number of students getting their books and keep the distance while getting the books. I will also be helping get the books off the shelf to help speed it along and limit the touching.

Music

- Mrs. Rice will have 6 groups of instruments per day for six classes. Instruments will be on a daily basis.
- Students will be seated/standing in straight rows, facing the same direction, and as distantly spaced as room sizes allow. It is recommended that music classes take place in their dedicated rooms to aid in equipment preparation and disinfection.
- Rooms will be prepared with traffic flow and seating patterns clearly marked. If multiple entry/exit doors exist in the facility work to create one-way traffic flow.
- Limit shared materials/instruments as much as possible. If materials/instruments must be shared, they must be properly disinfected between each use with an EPA approved product. Recorders, if used, must be given to each individual and cleaning instructions should be clearly communicated to parents and reinforced regularly.
- Group singing activities will be eliminated or extremely limited and replaced with alternate modalities. If singing is employed, face coverings are recommended.
- Movement activities will employ the same distancing as regular classroom activities. No partnering or close contact group movement activities. Games and activities that require touch or passing objects will be suspended.

PE

- Students will be outdoors as much as possible.
- Equipment will vary based on daily schedule with sanitizing in between use. (The same equipment will not be used across grade levels on the same day)
- Students should bring labeled personal water bottle on PE days